

EMERGENCY TELEPHONE SERVICE COMMITTEE
DISPATCHER TRAINING SUBCOMMITTEE MEETING

Held at Michigan State Police Troopers Association
1715 Abbey Road, Suite B
East Lansing, Michigan 48823

Friday, February 18, 2005
10:00 a.m.

CALL TO ORDER:

Chairman Moorman called the meeting to order at 10:25 a.m.

ROLL CALL:

MEMBERS:

Michael Moorman, Chair
Lloyd Fayling (Proxy for David Ackley)
Karen Chadwick
William Charon
James Fyvie
Andrew Goldberger
Dale Gribler
Suzan Hensel
Ron MacDonald
Vic Martin
Charlie Nystrom
Christina Russell
Stephen Todd
Joseph VanOosterhout

John Steele (Proxy for Patrick Hutting)
Dale Rothenberger
Evah Cole
Harriet Miller-Brown

ABSENT:

Thomas Altland
John Bawol
Bruce Pollack
Rebecca Shatney

REPRESENTING:

ETSC-MSPTA
Genesee County Central Dispatch
Ingham County Central Dispatch
Ionia County Central Dispatch/ETSC-MCDA
Clinton County Central Dispatch
St. Joseph County Central Dispatch
Van Buren County Sheriff's Office/ETSC-MSA
Midland County Central Dispatch/ETSC-NENA
Hillsdale County Central Dispatch
Lapeer County Central Dispatch
Barry County Central Dispatch/ETSC-House App.
Oakland County Sheriff's Office
City of Flint 911
Marquette County Central Dispatch

MCOLES (Non-Voting)
MCOLES (Non-Voting)
Department of Treasury (Non-Voting)
Michigan State Police (Non-Voting)

Mason/Oceana Central Dispatch
Roscommon County Central Dispatch
Livingston County Central Dispatch
Ottawa County Central Dispatch

ACCEPTANCE OF MINUTES FROM MARCH 18, 2004:

A motion was made by Russell and supported by Martin to accept the minutes of the March 18, 2004 Dispatcher Training Subcommittee.

OLD BUSINESS:

There was no old business discussed.

NEW BUSINESS:

A. Out of State Travel:

Discussion was held as it relates to travel out of state to attend training courses that may be being offered in an adjacent state. In the past, prior approval on a case-by-case basis has been the standard if the course had MCOLES approval. The issue arises with training courses that are approved, but do not have a definite location. A **proposal** was made to draft language that would allow the use of 911 training funds for travel out of state.

B. Compliance/Spend Down Requirements:

During the course of obtaining ETSC-101 forms for 2005, Harriet Miller-Brown, the 911 State Administrator, advised that several questions were directed to her office in regard to PSAP's that have not "spent down" their training monies from previous years. One of the main factors impacting monies not being spent down is that many PSAP's are suffering staffing issues in that they do not have sufficient personnel to cover duties while others attend training courses. Jim Fyvie (Clinton County Central Dispatch) suggested that regional training might be explored to allow PSAP's the ability to send personnel to training and be able to spend down their training monies.

In order to more readily identify those PSAP's that are not spending down, a **proposal** was made to amend the ETSC 510 form to show previous years training monies.

C. Conference Approval:

Stephen Todd (City of Flint 911) presented the subcommittee with a request to review and approve a singular use of training monies for attendance at the 2005 Michigan 911 Conference. It was discussed that the current philosophy of disallowing training money use for these types of conferences was that some attendees may not be attending the training and instead using the opportunity for other goals or as an entertainment trip. This philosophy has been cemented using the position that times employees do what you inspect, not expect. A **proposal** was made to decide the use of ETSC training funds for conference attendance.

CALL TO THE PUBLIC:

There was no public comment made.

REVIEW OF 2005 TRAINING DISTRIBUTION APPLICATIONS (ETSC 101):

There are 190 PSAP's that are eligible for monies from the Dispatcher Training Fund. The subcommittee reviewed Dispatcher Training Distribution applications from 145 PSAP's, benefiting 1,611 PSAP personnel.

Three (3) applications were rejected for the following reasons:

Centerline Department of Public Safety	Form not completed. Missing a signature. Information omitted.
Walker Police Department	Chief of Police signed as both the Chief Administrative Officer as well as the PSAP Administrator.
Mt. Clemens Police Department	Chief of Police signed as both the Chief Administrative Officer as well as the PSAP Administrator.

Twenty-two (22) applications were amended for the following reasons:

Antrim County Central Dispatch	8 - 7	Listed MCOLES police sergeant.
Alpena County Central Dispatch	10 - 9	Listed MCOLES police officer.
Benton Harbor Police Department	6 - 5	Inaccurate calculations.
Bloomfield Township PD	12 - 11	Listed MCOLES police officer.
Chesterfield Township PD/FD	10 - 9	Listed MCOLES police sergeant.
Chippewa County Central Dispatch	11 - 10	Part time Director carried as FTE.
Clare County Central Dispatch	9 - 8	Listed MCOLES police sergeant.
Dearborn Police Department	21 - 20	Listed empty position.
Detroit Emergency Tel. Disp.	119 - 117	Inaccurate calculations.
Frasier Police Department	8 - 7	Listed MCOLES police lieutenant.
Lapeer County Central Dispatch	19 - 17	Listed Administrative Assistant and System Administrator.
Mason-Oceana Central Dispatch	15 - 14	Listed Data Manager.
Oak Park DPS	6 - 5	Listed MCOLES police sergeant.
Plymouth Community Comm.	11 - 10	Listed MCOLES police officer.
Port Huron Police Department	10 - 9	Calculated hours in excess of 2,080.
Presque Isle Central Dispatch	5 - 4	Listed Sheriff.

Shelby Township PD	11 – 10	Counted OT hours as regular hours.
Southgate Police Department	9 – 4	Listed MCOLES police officers.
Walled Lake Police Department	6 – 5	Inaccurate calculations.
Waterford Township PD	14 – 13	Inaccurate calculations.
West Bloomfield Township PD	15 – 14	Inaccurate calculations.
Ypsilanti Police Department	1 – 2	Inaccurate calculations.

NEXT SUBCOMMITTEE MEETING:

The next meeting of the Dispatcher Training Subcommittee is scheduled for Monday, March 7, 2005 at 10:00 a.m. at the Michigan State Police Troopers Association.

ADJOURN:

The subcommittee meeting was adjourned at 2:25 p.m.

Approved:

Michael R. Moorman, Chair
Dispatcher Training Subcommittee